

Emma Michaelides

Qualifications:

A-Levels: Mathematics, ICT, German

AS-Levels: Business Management

Experience

Management of HR team. (As of 2023)

Director of Pager Power. (As of 2023)

Internal training on finance and customer management systems. (2022-2023)

Transition of the company to an employee-owned business. (2022)

Company lead on corporate governance. (As of 2022)

Management and training of administrative support staff. (2017-2022)

Marketing activities (2016-2017)

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Company lead on internal processes including health and safety. (As of 2016)

Management of recruitment process. (2011-2023)

Company vehicles logistics (2010-2023)

Management of client proposals. (2008-2017)

Company lead on all financial processes, internal and external including contracts, payroll, budgeting and insurances. (As of 2011)

Introduced and optimised of the company's Customer Relationship Management system. (2009-2022)

Internal office equipment support (2009-2021)

Internal lead for conferences and exhibitions (2009-2014)

Commercial management of client orders. (2008-2017)

Travel logistics for technical team (2008-2017)

Administrative support. (2008-2011)